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**JOINT SCHOOL BOARD-GOVERNANCE COUNCIL
CHARTER SCHOOL CONTRACT COMMITTEE MEETING MINUTES
April 9, 2024 – 3:45 p.m.
Waupaca High School Community Room and [Live Stream](#)**

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Dale Feldt at 3:45 p.m.

Roll Call:

Present in the WHS Community Room: Chairperson Dale Feldt and Committee members Steve Klismet, Betty Manion, Sandy Robinson, and Autumn Beese. Additionally, Board member Ron Brooks was present.

Excused: Committee members Megan Sanders and Becky Lange.

Also Present:

Present in the WHS Community Room: Ron Saari, Mark Flaten, Sandy Lucas, and Carrie Naparalla.

Approval of Agenda:

A motion was made by Steve Klismet and seconded by Ron Brooks to approve the agenda as presented. The motion carried unanimously on a voice vote.

Review of Committee Meeting Norms and Commitments:

The Committee reviewed their collective norms and commitments.

Review and Revise Draft Multi-Year Contract and Benchmarks:

Committee member Sandy Robinson advised that GC member Megan Sanders resigned effective April 10, 2024. Out of three applicants, the GC approved Ms. Rebecca Thieme today as its newest member.

Director of Teaching and Learning Mark Flaten advised that in reviewing the contract, he noted that there are a few items that need to be finished up. In Sections 3.3A(3) and (4), a link to the course descriptions needs to be added. Per Section 3.6A, the CEC bylaws need to be added as an appendix and linked.

Section 3.10:

Mr. Flaten advised that the SDW representatives did a side-by-side comparison of the changes received from the GC to the current language and recommended some revisions be made.

Section 3.10A:

The Committee agreed with the language that Mr. Flaten added to make it more clear regarding the enrollment period.

Section 3.10B2:

The Committee agreed to delete the phrase as indicated.

Section 3.10B(3)(i)(b):

The Committee agreed to delete the language that was added.

Section 3.10B(3)(ii)(b):

The Committee agreed to delete the phrase as indicated.

Sections 3.10B(3)(ii)(b) and (c):

Much discussion was had regarding what constitutes the 10% preferred group. Mrs. Robinson explained that once they are enrolled in the charter school, the next year they are not considered preferred students (not one of the 10%), and the same applies to their siblings. They are considered “returning” students and not “new” enrollees; that is why they added the word “newly”. However, it was pointed out that state statute does not specifically state that – it states that it is 10% of the total number enrolled. The Committee agreed to add paragraph (c) to provide more clarification regarding returning students and siblings who were enrolled initially in preference categories. However, SDW representatives would like a legal review of this language.

Mrs. Robinson added that CEC has followed this process (Sections 3.10B(3)(ii)(a), (b), and (c)) for many years.

Section 3.10B(3)(iii):

The Committee revised the new language that was added by the GC. Clarification was requested regarding who decides who is in the 10% preferred group.

Section 3.10B(3)(iv):

The Committee agreed with the revised language. It was noted that if a family moves into the area and there is room at CEC, they are not given the opportunity to enroll.

Mrs. Robinson advised that the demographics at CEC match pretty closely with the other District schools except in the special needs area. But this is because of design not by default, as the District matches the ability to meet the needs of the student with staff available. If a special needs student is enrolled at CEC through the lottery, they are discussed with an IEP team and Director of Student Services Laurie Schmidt to determine if CEC is the best place for that student rather than perhaps another school building. The District has centralized resources to maximize services and staff.

CEC Administrator Carrie Naparalla noted that Section 3.10B(3) is CEC’s lottery process. It has worked well, but she will continue to monitor it to see how it is working. She will begin the lottery with grade 4K every year to be consistent.

Section 3.10C:

The Committee agreed with the revised language. Mrs. Robinson pointed out that the priority list and waiting list are two different lists. The priority list is established by state statutes; the waiting list is not. There was some discussion regarding spots for siblings of new enrollees and how the waiting list is applied. Mrs. Robinson advised that siblings go to the top of the list, therefore, it is not favorable to an only child.

Section 3.14:

The liability insurance numbers have been updated and finalized.

Benchmarks:

Mr. Flaten noted that they are following the WRCCS model Benchmarks and even though they followed the WRCCS model contract, they need to make sure it all corresponds with the updated final contract. The Committee then reviewed and completed Sections B and C of the Benchmarks.

Homework:

1. The appropriate links need to be added as noted above.
2. The GC will review the contract as a whole.
3. Mrs. Robinson will review all notations for accuracy.
4. Mr. Feldt and Mr. Flaten will complete the remainder of the Benchmarks (Section D).

Mr. Feldt's goal is to send the final contract to DPI by May 1st. This Committee does not need to meet again.

Adjournment:

A motion was made by Ron Brooks and seconded by Steve Klismet to adjourn the meeting at 5:13 p.m. The motion carried unanimously on a voice vote.